

Atkins Public Library Board Agenda

Monday, March 6, 2023 @ 3:30 pm

City Council Chambers

Call meeting to order

Secretary's Report approval

Financial Report

I am not sure we will have this in time. I am checking on it.

Public Comment (open discussion)

Unfinished Business

Petty Cash Policy

Board of Trustees getting signed up on Iowa Learns (training online)

**ATC charge from last month is correct. \$394.18 and **DP Properties cleaning invoice is \$635.00 (Dec charges)

We will need a motion to approve expense report for February. I did get invoices for these.

New Business

Reports

Board's Report

Pamela's Report

Bills

Baker & Taylor (books)	\$177.36
ATC (phone)	\$132.50
DP Properties (Jan/Feb cleaning)	\$1016.00
Secretary of State (Notary)	\$90.00
Bechtel's Critters (Summer Reading)	\$98.18
Willow Lane (books)	\$434.55
Broad Reach (books)	\$102.94
Mid America Books	\$441.21

Income

Set next board meeting