

Atkins Public Library

Monday, June 19th, 2023 @ 4PM

Special Fiscal End of Year Meeting

Call meeting to order

Secretary's Report approved

Financial Report

- Not received Revenue report or updated expense report as requested on 6/14. Expense report had \$684.97 charge that was not ours under Audio/video.

Public Comment (open discussion)

Unfinished Business

- CC increase for Director to \$1000.00
- Quill Bill still not paid from May 1st approval (no response back from email in April or June)

New Business

- Review FY24 Budget
- Director asked City Clerk to put Policy for Library's unused budgeted expenditures for the library on June 27th agenda. ** Please see email in regards to this.
- Director would like to see a list from Account Payable as to which bills are placed on the Council agenda to be paid each meeting. (list is not always clear and missing invoices that are not getting added/paid for that run)

Reports

Board's report

Director's report

Bills

Baker&Taylor	INV# H65170370	Video	\$82.56
Baker&Taylor	INV# 2037569746	Books	\$27.34
Access	INV# 1391428	Public Computers	\$3,245.74
Demco	INV# 7323039	Seating	\$1,141.33

Set next meeting and Adjournment