

Atkins Public Library
Board Meeting Minutes
Monday, June 5th, 2023

President John Fiala called the meeting to order. Present: John Fiala, Terry Carney, Donna Scheer, Pamela Duball, and Michelle Lochner.

Donna Scheer made a motion to approve the secretary's report. Terry Carney seconded the motion. Motion carried.

Financial report was reviewed.

Budget review. Michelle Lochner made a motion to purchase 2 chairs for the junior area and 2 Patron computers. John Fiala seconded the motion. Motion carried.

Michelle Lochner made a motion to temporarily increase the Director's purchase limit to \$5,000 for one month. Terry Carney seconded the motion. Motion carried.

Unfinished business - Jan 18, 2023 meeting minutes, motion was made and approved to increase the library credit card to \$1,000 - this has not yet been completed by city.

John Fiala and another Board member would like to have a meeting with city representatives to discuss bill process.

Board to discuss time off policy.

Donna Scheer made a motion to pay bills. Terry Carney seconded the motion. Motion carried. See list of bills below.

List of bills - approved to be paid by all board members:

Vendor	Invoice	Amount
Willow Lane Education	ARU0355335	\$201.78
Broad Reach	ARU0355333	\$220.75
Baker & Taylor	2037453936	\$140.05
Access Systems	INV1381660	\$292.60
DEMCO	P0054216	\$661.54
AWE LEARNING	ATKINS2300 1-1	\$6,748.00

BAKER & TAYLOR	2037547091	\$196.84
BAKER & TAYLOR	2037569746	\$27.34
ACCESS SYSTEMS	INV1379394	\$5,658.01
JEFF QUINN	N/A	\$350.00
ATC COMM	N/A	\$156.92
DP PROPERTIES	100503	\$515.62
MILEAGE REIMBURSEMENT	N/A	\$28.82
DEMCO	7315525	\$1,058.68
DEMCO	7312266	\$2,761.00
CREDIT CARD (AMAZON)	N/A	\$427.94
CREDIT CARD	USPS 1804950206	\$8.26

Next meeting Monday Jun 19, 2023 at 4pm.

Donna Scheer motioned to adjourn meeting. Terry Carney seconded the motion.

Motion carried.

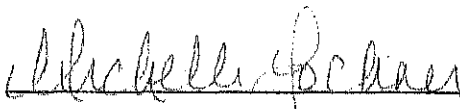
Minutes approved:



Date: 6/5/23

John Fiala, President

Minutes approved:



Date: 06-05-2023

Michelle Lochner, Secretary