

**Atkins Public Library Board Agenda**

**Tuesday, September 5<sup>th</sup> @ 10:30am**

**City Council Chambers**

**Call meeting to order-**

**Secretary's Report-**

**Financial Report-**

- Requested Expense/Revenue reports have not received any as of September 1<sup>st</sup>, 2023.

**Public Comment (open discussion)-**

**Unfinished Business-**

- Unpaid Bills (list provided)
- Vendors (unauthorized/authorized?)
- Discussion on July 11<sup>th</sup> meeting with Mayor
- Waiting on new Board of Trustee member to be appointed
- Would like to receive a list of library bills being presented to Council to be paid.
- Receipt showing purchases from Card donation from Citizen.

**New Business-**

- Director is working on annual survey due October 31<sup>st</sup>.
- City Council is requesting list of bills and Board minutes monthly.
- Director would like to attend the 2023 Learning Circuit: Productive Partnerships on September 28<sup>th</sup>, 2023.
- Review late fee Policy.
- Received Memorial Funds

**Reports**

**Board's report**

**Director's report**

**FOL report- FOL is official! Next meeting for them is September 12<sup>th</sup> at 6:30pm in Library.**

**Bills-**

<b>DP Properties</b>	<b>INV #100507</b>	<b>\$515.62</b>
<b>ATC</b>	<b>0013000600</b>	<b>\$73.14</b>

Book Systems, INC	INV #135186	\$1210.00 within 60days
The Gazette	88557390	\$374.40
Baker&Taylor	INV #2037720253	\$209.33
Baker&Taylor	INV# 2037761697	\$23.26
Baker&Taylor	INV# 2037735142	\$214.63

**Bills previously approved and submitted for payment.**

Quill (acct. has been open since 2009)	INVQL6299697	\$309.71	Submitted 5/3/2023
Pamela Duball Mileage Reimb	Mileage Invoice	\$28.82	Submitted 6/5/2023
Jeff Quinn	SRP Event 7/13/2023	\$350.00	Submitted 6/5/2023
Baker&Taylor	INV2037655938	\$16.77	Submitted 8/17/2023
MidAmerica Books	0013000600	\$513.70	Submitted 8/17/2023
OverDrive	CD0649723208280	\$731.76	Submitted 8/17/2023
DP Properties	INV100505	\$515.62	Submitted 8/17/2023
Absolute Science	Invoice	\$500.00	Submitted 8/17/2023

**Income-**

Copies for August	\$11.00
Fines for August	\$7.40
Memorial Funds	\$130.00
Total Income	\$148.40

**Set next board meeting.**

**Adjournment**