

**Atkins Public Library Board Agenda**  
**Monday, November 6, 2023 @ 4:00pm**  
**City Council Chambers**

**Call meeting to order**

**Secretary's Report approval**

**Financial Report**

- Requested

**Unfinished Business**

- Unpaid bills (Quill, Jeff Quinn, Absolute Science, BookSystems and Overdrive)
- Vendors (unauthorized/authorized?) From July 11<sup>th</sup> meeting?
- Absolute Science (Amend April minutes to correct wording)

**New Business**

Training (Talk about what we took away from Modules-Free Libraries Aren't Free and Budget and Law)

Review Minors Policy

Open Hours

**Public Comments**

**Reports**

Board's Report

Pamela's Report

**Bills**

ATC	Phone	0013000600	\$68.60
Amazon	Office supplies	113-6468456-5826627	\$38.95
Amazon	Office supplies	113-0383728-4784268	\$63.50
Baker&Taylor	Books	2037860908	\$271.01
Baker&Taylor	Books	2037889244	\$72.11
Baker&Taylor	Books	2037914300	\$17.10
DP Properties LLC	Cleaning	100509	\$508.00
Willow Lane	Books	R657814	\$512.69

**Total Expenses-        \$1,551.96**

**Bills previously approved and submitted for payment.**

Quill (open acct 2009)	INVQL6299697	\$309.71	Submitted 5/3/2023
Jeff Quinn	SRP 7/13/2023	\$350.00	Submitted 6/5/2023
Overdrive	CD0649723208280	\$731.76	Submitted 8/17/2023
Absolute Science	Invoice	\$500.00	Submitted 8/17/2023
Book Systems, Inc	INV135186	\$1210.00	Submitted 9/7/2023

**Income**

Copies for October	\$78.80
Benton County FY24 2 <sup>nd</sup> Quarter Allocation	\$1,461.25
Park Rentals for City	\$330.00

**Total Income        \$1,870.05**

Set next board meeting.

Adjournment