

Atkins Public Library Board Agenda
Monday, March 4th, 2024 @ 4:00pm
City Council Chambers

Call meeting to order

Approve Secretary's Report

Financial Report

- Requested

Unfinished Business

- Clarity on Unpaid bills (Quill, Absolute Science) Resolution for Absolute Science
- Discuss rollover from FY23
- Review changes to proposed FY25 Budget
- Amazon Account closed on Feb. 21st and followed up on 29th

New Business

- Director's Credit Card Limit (refer to January 18th, 2023 minutes)
- Director's Purchase Limit (refer to January 18th, 2023 minutes)
- Damaged books in night drop.
- Computer Screen for workstation/2nd computer at desk
- FOL/short video on Board of Trustees role

Public Comments

Reports

Board's Report

Director's Report

Bills to be approved

ATC	Phone	0013000600	\$68.29
Baker&Taylor	Books	2038114127	\$98.87
Baker&Taylor	Books	2038092571	\$132.19
Baker&Taylor	Books	2038090337	\$186.54
DP Properties LLC	Cleaning	100513	\$508.00
Atkins Post Office	Postage	CC	\$6.72
Walmart	Office Supplies	CC	\$56.98
Total Expenses-			\$1,057.59

Bills previously approved and submitted for payment.

Quill (open acct 2009)	INVQL6299697	\$309.71	Submitted 5/3/2023
Absolute Science	Invoice	\$500.00	Submitted 8/17/2023

Income

Copies for February	\$18.20
Park Rentals for City February	\$660.00
Total Income	\$678.20

Set next board meeting.

Adjournment