

Atkins Public Library Board Minutes
Tuesday, October 1st, 2024 @ 4:00pm
City Council Chambers

Call meeting to order- Fiala called the meeting to order. Present were Lochner, Scheer, Carney and Duball.

Approve Secretary's - Motion made by Scheer to approve secretary report, Seconded by Carney, motion carried.

Financial Report- Financial Report was reviewed. Lochner made a motion to approve financial report, Scheer seconded motion, motion carried.

Unfinished Business Lochner emailed City clerk about new CC limit approved in August Council Meeting. Waiting to hear back.

New Business

Director shared new partnership with Debra Miner and Restorative Resilience.

Public Comments- none

Reports

Board's Report

Director's Report:

The library had 514 patrons in the library the month of September, 181 attending programs, 333 using the library, with 22 library programs.

The library had 395 check outs, 402 check ins, 93 renewals, and 33 in house. The library had 55 holdings added and 105 modifications (these are our non-fiction being switched over from dewy decimal), along with 1 damaged book deleted. Library had 5 new patrons added to the Library family.

Director visited with Access about setting up new emails and what that would look like. We will need to set up a new domain for this. They are working on what this would look like.

Park pavilion rental had 21 calls the month of September, with 16 walk ins, 3 emails, and 27 agreements.

The library is doing a partnership with Debra Miner and Restorative Resilience for 2 programs. Yoga 4 Kids and Mindful Movement for adults.

We have been working on programs for middle school age kids to get them engaged in the library. FAL is looking for Craft Vendors for Nov. 16th craft fair fundraiser from 9-2pm.

Working on Trunk or Treat event October 27th, 2-3:30. Director is working on Library Annual Survey due October 31st.

Bills to be approved- Carney made motion to approve bills, Scheer seconded motion, motion carried.

Baker&Taylor	Books	2038573671	\$40.58
Baker&Taylor	Books	2038552678	\$45.71
Amazon	Supplies/books	114-9269421-0588261	\$148.32
Amazon/CC	Supplies/Paper	114-0516430-2176237	\$98.16
State Library of Iowa/CC	Workshop	IOWSLI01464153	\$20.00
ATC	Phone	0013000600	\$68.06
DEMCO	Shelf Dividers /Protectors	7533626	\$182.97
DP Properties	Cleaning	100522	\$508.00
MidAmerica Books	Books	0045503	\$507.05
Book Systems, Inc	Atrium Annual Subscription/Cataloging	140410	\$1210.00
Atkins Postmaster/CC	Stamps	CC Term ID#003	\$19.00
<u>Total Expense</u>			\$2,847.85

Set next meeting- November 4th, @ 4PM

Adjournment - Scheer made a motion to adjourn the meeting, Lochner seconded, motion carried.

Michelle Scher Date: 10/01/2024

John Field Date: 10/1/24

